

MILFORD-ON-SEA PARISH COUNCIL

The Old Clock House ~ 22 High Street ~ Milford-on-Sea ~ Hampshire ~ SO41 0QD



THESE MINUTES WILL BE APPROVED AT THE NEXT FULL PARISH COUNCIL ZOOM MEETING ON THE 7th DECEMBER 2020

Minutes of the 385th meeting of the Parish Council held **Monday 16th November 2020**

It should be noted that due to the current Coronavirus situation this meeting was held via Zoom. The public were made aware of the agenda and the link to the meeting

MEMBERS

Mr. Bob Bishop	p	Mr. Matthew Goode	p	Mrs. Susan Whitlock	p
Mr. Tim Cowell		Mr. Peter Jennions	P	Ms. Anne Cullen	P
Mrs. Patricia Banks	p	Mr. Donald Darbishire	P	Mr. Tony Coleman	p
Mr. Kenneth Cameron	p				

ALSO IN ATTENDANCE

Graham Wells (Parish Clerk), County Cllr Fran Carpenter, District Cllr David Hawkins
10 members of the public

1. **DECLARATIONS OF INTEREST:** Cllr Whitlock & Cllr Bishop for item 5c.

PUBLIC PARTICIPATION: Stephen Cannon & Paul Garton for item 6. Neil Peacock & Denis Robinson-Welch for item 7. Mr. Mike Walker for item 5c.

2. **APOLOGIES:** District Cllr Hopkins.

With the agreement of members, the Chair brought forward item 6.

6. **THE CURRENT SITUATION REGARDING THE PATH AT “THE BOLTONS”:**

Member of the public Mr. Cannon reported that this issue had been ongoing for a considerable time but welcomed Hampshire County Council’s (HCC) commitment to installing a new path behind properties 7 – 10. However, access to the land remains blocked off and there has been no response from New Forest District Council (NFDC) regarding alleged breach of planning consent.

Member of the public Mr. Garton reported that HCC had confirmed they had no legal responsibility other than the path and that other land issues should be dealt with by either NFDC or the Parish Council. He suggested that the new path should be re-instated to its original position as depicted by the original plan.

The Clerk reported that a contractor had been instructed to undertake the hedge reduction and this should take place fairly soon.

Cllr Bishop reported that in recent correspondence HCC had confirmed that a new path would be laid and was awaiting the licence to do so and that the Parish Council would continue to press for this issue to be resolved.

With the agreement of members, the Chair brought forward item 7.

7. **AN UPDATE ON PROGRESS REGARDING THE SEA WALL NEAR TO THE WHITE HOUSE:**

Prior to the meeting Steve Cook, Coastal Engineer for NFDC, had circulated a report to the Parish Council and residents in close proximity to the sea wall explaining the current work undertaken during the last month.

Mr. Peacock reported that a recent meeting with the site manager that had proved positive and he was keen to know when a stakeholder advisory group would be set up by NFDC.

Mr. Robinson-Welch suggested that the extra 3000 tons of rock armor was welcomed by residents but was concerned that further slippage had occurred.

The Chair reported that the Parish Council would engage in future stakeholder group meetings and Cllr Cullen suggested an aspirational timeline should be worked towards.

The Clerk to contact NFDC regarding the stakeholder advisory group.

With the agreement of members, the Chair bought forward item 5c. and passed the Chair to Cllr Cullen.

5c. ANNUAL PAYMENT FOR MILFORD-ON-SEA YOUTH GROUP:

Prior to the meeting a report from the Youth Group had been circulated. Mr Walker, Chairman of the Youth Group reported that there was an ever increasing need to support young people especially during recent months and to meet this need substantial costs were involved. He also reported that some success had been achieved in obtaining additional grants mainly through the Community Centre.

The Clerk reported that for the current financial year £4,000 has been agreed and budgeted for by the Parish Council.

District Cllr Hawkins agreed to contribute £300 from his Councillor allocations.

Cllr Goode agreed to pursue grant availability from his employer.

It was **RESOLVED** that the budgeted sum of £4,000 be paid to the Milford-on-Sea Youth Group.

4. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 16th NOVEMBER 2020:

Cllr Whitlock proposed the minutes be accepted. Cllr Jennions seconded this proposal.

Members voted unanimously in favour.

It was **RESOLVED** that the minutes of the Parish Council meeting held on **19th October** was a true record of the meeting and were duly adopted and signed by the Chair.

5. FINANCIAL MATTERS:

a) **EXPENDITURE REPORT FOR OCTOBER 2020:**

The Clerk had, prior to the meeting, circulated copies of the Expenditure Report for the above period and highlighted some stand-alone expenditure items.

Members had no further comments on expenditure items.

It was **RESOLVED** that the Expenditure Report for **October 2020** was a true record of expenditure.

b) **INCOME REPORT FOR OCTOBER 2020:**

The Clerk had, prior to the meeting, circulated copies of the Income Report for the above period

Members had no further comments on income items.

It was **RESOLVED** that the Income Report for **October 2020** was a true record of income.

c) Item previously discussed.

Following discussions on a late request to support the Christmas light expenses it was agreed to contribute £300 this year.

It was **RESOLVED** that £300 be awarded to the coat of Christmas decorations on the Village Green

d) **MEETING DATE TO DISCUSS 2021/22 PRECEPT LEVEL:**

It was agreed to hold the finance meeting on Monday 30th November at 6.30pm via Zoom. This is not a public meeting. However, the final decision on the precept level will be agreed at a future public meeting.

6. Item previously discussed

7. Item previously discussed

8. AN UPDATE ON PLAY EQUIPMENT FOR MOS1:

The Clerk reported that further consideration was being given to the play equipment for this site and was seeking an early decision from NFDC.

9. E-MAIL ADDRESSES AND I.T. UPGRADES:

The Clerk reported that the domain name "*milfordonseaparishcouncil.gov.uk*" had been purchased to enable Parish Council e-mails to be kept separate from personal e-mails. The Clerk suggested that due to the age, limitations and compliance issues consideration should be given to upgrade the Council's Website in the new

financial year. Cllr Cameron suggested that particular emphasis be made on environmental issues with the general public being able to access and navigate the site easily. The Clerk confirmed this request could be addressed satisfactorily and that prior to the upgrade, information on this subject could be added to the existing site.

There was support for ensuring that members of the public had visual and audio access to all Parish Council public meetings.

The Clerk agreed to obtain costs for this technology to be provided for physical meetings when reconvened.

10. THE CONSULTATION ON PARKING AT KEYHAVEN:

Cllr Darbshire suggested that signage indicating restricted parking was preferable to parking meters. Cllr Banks suggested local authorities who had an interest in the subject work together to find a better solution than that of parking meters.

Prior to the meeting the Assistant Clerk had, following views expressed by members, written to NFDC stating the Council's objection to the proposal. District Cllr Hawkins reported that he would undertake further enquiries with NFDC officers. County Cllr Carpenter reported that the County Officer was already communicating with NFDC and that she would also engage with District Cllr Hawkins on this subject.

Cllr Bishop asked that no decision is made by NFDC until all parties had discussed the proposals.

11. UPDATE ON FENCING AND WATER SUPPLY TO ENABLE THE CONTINUATION OF GRAZING:

The Clerk reported that the fencing to Studland Common, Meadow and Orchard had been completed and progress was being made on connecting a water supply into Scholars Retreat Field.

Cllr Whitlock suggested that the signage indicating that cattle were being grazed or not should be updated.

12. ZOOM MEETINGS AND DECISION MAKING:

The Clerk reported that during the recent planning meeting a discussion had been held on whether to continue making decisions via e-mail. It was agreed that communication via e-mail on all subjects is reasonable.

However, decision making should now be undertaken at Zoom meetings until the Parish Council resumes physical meetings.

Cllr Jennions proposed voting on this decision.

All members were in favour.

It was RESOLVED decision making would be undertaken at Zoom meetings via show of hands.
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13. COUNTY & DISTRICT COUNCILLORS' REPORTS:

County Cllr Carpenter reported that the County Council had received £3 million to support families during the current pandemic. Also, that it had received a further £3.28 million for permanent cycling and walking improvements. Cllr Carpenter also agreed to report the large pothole at the Manor Road / Barnes lane Junction. District Cllr Hawkins reported that he had represented Milford-on-Sea planning applications at the recent development control meeting. Also, that he had contributed £300 to the Village Library from his Councillor allocation.

14. PROJECT LEADER/REPRESENTATIVE/CLERK REPORTS AND UPDATES:

A. Business, Education & Community

Nothing to report.

B. Communication & Citizen Engagement

Previously discussed under item 9.

C. Building & Development

Nothing to report.

D. Environment & Open Spaces

Nothing to report.

E. Climate Emergency

Nothing to report

F. Groups & Societies

Nothing to report

G. Health & Wellbeing

Cllr Banks reported that the War Memorial Hospital had taken delivery of new seating, more in suitable for the current situation. Also, that better therapeutic beds were required for which fund raising is currently ongoing.

H. Sea Front & Coastal Protection

Cllr Banks reported that further meetings had been held to discuss the Sea Wall from Lymington to Keyhaven, but despite requesting that the Parish Council should attend these meetings no request to join had been received. Cllr Cullen agreed to contact the Environment Agency to ensure that Parish Council representation was included at any future meetings.

I. Transportation & Infrastructure

Nothing to report.

J. Parish Employment

The Clerk reported that annual appraisals had taken place for the two Clerks and that the 3-month probation period for Joshua Mantock had been successfully completed. The Clerk also report that Mr. Mantock had obtained his basic chainsaw licence.

15. CORRESPONDENCE:

None received.

16. MATTERS FOR INFORMATION:

Nothing to report .

The Chair thanked everyone for attending and **CLOSED** the meeting at 8.20pm.

..... Chair

.....Date